



AYSL TEAM BOOK GUIDELINES

Every team participating in the AYSL Tackle Football Program is required to create and maintain a Team Book that will be used to verify teams, players and coaching staff prior to every scheduled game. The Team Book shall contain the following documents for every player listed on the Certified Team Roster that was submitted to AYSL by the team in the order outlined below:

FRONT PAGE OF BOOK: Certified Team Photo Sheets – Please refer to the AYSL Team Photo Sheet Guidelines.

SECOND PAGE OF BOOK: Certified Coach and Team Manager Photo Sheets – The same process must be completed for the coaches and team manager in order for them to be permitted on the sidelines.

THIRD PAGE OF BOOK: Certified Official Team Roster – All fields in the Official Team Roster must be completed and the Team Roster must be placed in the Team Book. This roster will be certified by AYSL staff at the time of the team's certification.

FOURTH PAGE OF BOOK: AYSL Tackle Football Rules – Every team is required to have a copy of the most recent AYSL rules pertaining to their division in their Team Book. You may find a copy of the rules online at www.azysl.org.

PLAYER ELIGIBILITY DOCUMENTS

In alphabetical order by players' last names, place the following documents in page protectors in the following order:

FIRST PAGE: Age Verification Document – Every player shall have an age verification document. Valid forms of age verification documents include but are not limited to a copy of his/her birth certificate, passport, shot records, official school document. ****If a player's age is questioned, AYSL Staff may request to verify the original age verification document, or additional documentation prior to the player participating in any games.**

SECOND PAGE: Signed AYSL Code of Conduct – Every player shall have an AYSL Code of Conduct signed by both the player **and** the parent/legal guardian.

THIRD PAGE: Signed AYSL Participation Contract – Every player shall have an AYSL Participation Contract signed by both the player **and** the parents/legal guardians.

FOURTH PAGE: Grade Level Verification Document (14U Senior Division Only) – The maximum grade level for the Senior Division is 8th grade. Every player participating in the Senior Division shall have a grade verification document indicating the player's *current* grade level. Valid forms of grade verification documents for players in the 8th Grade and below include but are not limited to the player's most recent report card/progress report, a printout of the player's online school profile, the player's school ID, or an official letter from the player's school.

IN THE BACK OF THE BOOK: Coaches' USA Football Level I Coaching Certification – Every coach participating in the AYSL Tackle Football Program is required to complete the USA Football Head's Up Level I Certification in order to coach. (The Concussion Course Certification is not acceptable.) Team Books shall have a Certificate of Completion for every coach in their Team Book.

Student Assistant Coaches below the age of 18 are required to have a signed Participation Contract along with their Certificate of Completion.

Team Books must be certified by AYSL Staff at the team's scheduled certification day, ****Team Books will *not* be certified if any of the above-listed information is missing for any of the team's player's.**

The Team Book must be presented to AYSL Staff when checking in the players and coaching staff before every game. If the Team Book is not present at the time of check-in before the game, the team shall forfeit the game.

Teams are asked to return all documents collected from the players back to the individual players at the end of the tournament.

Please contact Keri Arsenault at (602) 635-6345 or email keri@azysl.org with any questions and/or concerns.